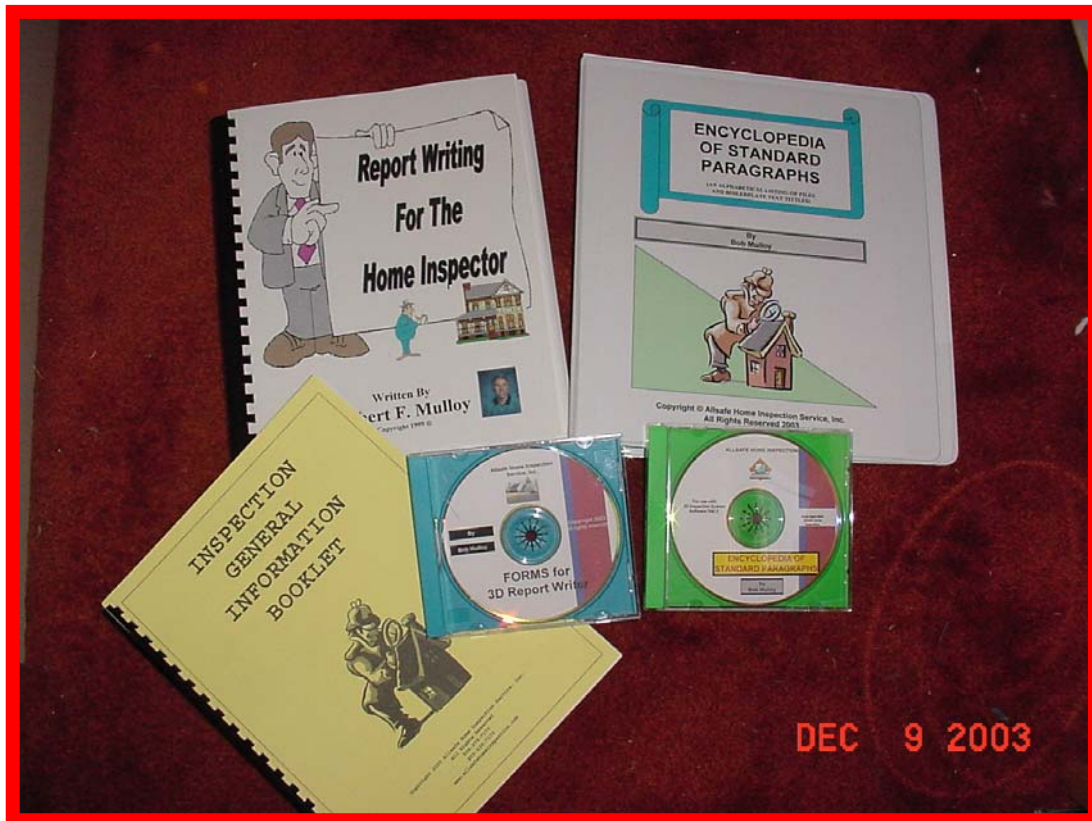


WELCOME TO MY STORE!

By
Bob Mulloy



Are you a “wanna-be,” a “new-bee” or “an old veteran” home inspector? What ever you’re level of attainment, we share the same objectives:

- To provide a quality service for our clients.
- To provide a quality report.
- To provide an objective & unbiased report.
- To provide an accurate report for risk management.
- To save time through computerization.
- To make lots of money

I retail the following compatible literature and software for 3D Report Writer Program use:

- Book: [Report Writing For Home Inspectors](#) (See page 3)
- Module #1 – BOB’S FORM SET (See page 5)
- Module #2 – ENCYCLOPEDIA OF STANDARD PARAGRAPHS (See page 14)
- Booklet: [“Inspection General Information Booklet”](#) (See page 19)

Introduction:

This demo disc will further explain products that I routinely sell to home inspectors locally and internationally. Each of the products aid or compliment the

production of a professional narrative home inspection report, and each reflect my professional growth over a 25-year career.

First, a brief discussion about canned software for report writing is needed. Over the years, I have experimented with various vendors' software for writing home inspection reports. Some left me disappointed and others were not efficient or flexible. Fortunately, about eighteen years ago I purchased **3D Inspection System Report Writer Software** and have been pleased ever since. **All of my products are ONLY compatible with 3D Inspection Systems Software.** I encourage you to visit their web site and obtain a demo disk: <http://www.3dinspection.com>

Visit my web site at <http://www.allsafehomeinspection.com> and view a sample of my narrative report writing.

I am not a salesman for 3D Inspection System Software, but I am a 25-year veteran home inspector and a former teacher of report writing at Northeastern University. As such, my advice is that you to gather a demo disk from every report-writing vendor you can find. Compare and contrast them all in terms of cost, flexibility and content; and I think you will learn as I did, that the 3D Report Writer is about the best product out there for a number of reasons.

In my opinion, their software is easy to learn and is the most flexible in terms of preparing custom form templates that suit your business style and are compatible with your geographical part of the country. After viewing their demo disk & purchasing their software, you will quickly discover that the "pre-canned" forms for residential inspections that come with the program are really not suitable for New England or for compliance with Massachusetts Standards of Practice. However, the shell of the program is wonderful for tailoring your own forms and for making changes, and that is the best part of the program. How many times have you attended an education seminar and learned something new, but have been unable to make changes in your report format because of an existing inventory of preprinted forms? By using a computer and a report writing program, you can make changes anytime.

Original form creation for the New England area and for compliance with MA or ASHI Standards is very time consuming process, and that is where my forms come into play. Why re-invent the wheel when I can provide you with a comprehensive time-proven form set, and you can save time by simply editing my forms to suite your business needs. No two home inspectors prepare the same type of report, but we all evaluate the same systems and components. If you purchase my form set, you can easily tweak them to your liking and not have to input as much data. You would be surprised how many ASHI® members use my materials.

In case you are wondering, the answer is **YES, you need to purchase the 3D Report Writer FIRST in order to use my materials.**

Where does one start learning the art of report writing?



By
Bob Mulloy

“A home inspector has two lines of defense, a good contract and a good report. This **book** explains the anatomy of a contract and provides numerous examples of defensive report writing.”

Report writing starts with the systematic observation of the facts in the field, following the construction process and the ASHI® Standards of Practice. Facts are then recorded in a format that presents pure, objective and unbiased evidence for the reader. This book covers each report-writing format with emphasis on the art of narrative report writing. It is full of practical advice for all home inspectors plus it contains hundreds of samples provided by ASHI® inspectors nationwide that could literally C.Y.A.

This book **398-page book** is a bargain and will prove to be one of the most valuable references in your personal library.

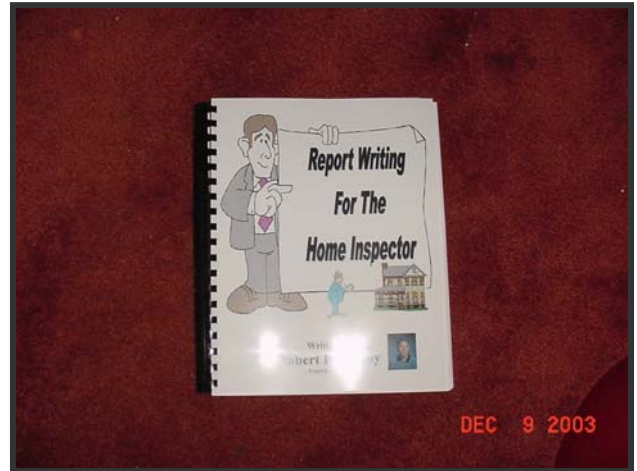
BOOK INTRODUCTION

Even if you are a genius and possess a wealth of inspection knowledge, your services are worthless if you are unable to accurately communicate your observations in a written report. I do not claim to be the authority when it comes to report writing, I'm just an old home inspector who has gained a little knowledge and is willing to share his mistakes.

Defensive report writing is a necessity in this litigious world we live in as errors and omissions can result in costly claims. Avoiding claims is as simple as accurately describing what you see as outlined within the scope of your contract and Standards of Practice. **Just as you perform a home inspection with a practiced methodology, so should you practice the “art of report writing.”**

Writing a report is a creative process that is essential for effective communication. Good report writing is a process that ignores self-image by presenting the facts as observed and without bias.

By reading this book, you will become familiar with the components of a contract and a professional home inspection report, plus the various types of report formats currently in use by home inspectors. Through examples and practice you will be able to select the most appropriate format that suits your methodology and business needs.



To order my book:

**Send a check for \$60 total payable to:
[SEE ORDER FORM AT END OF PRESENTATION]**

**Bob Mulloy
102 N. Water Street
East Bridgewater, MA 02333**

REPORT WRITING SOFTWARE

(For use with 3D Report Writer)

MODULE #1 – CUSTOM FORMS (Bob.set)

Software form set called **BOB. set** Cost \$299

This is a “custom form set” for writing a narrative home inspection report using 3D Inspection System Software. It is an extensive 14-system report template (exterior, roof, heat, electrical, plumbing, etc.) within which you can select components & boiler-plated text to print in a final narrative report. With my form set, you simply click your mouse on the text box to select one or more items to print, or to edit to fit the situation. Yes, pictures and graphic illustrations can be imported, and you can email the report to clients. My form set will save you countless hours of initial report template construction. **Cost \$299 total for the CD.**



My narrative report-writing system will put a satisfied client in the palm of your hand.

How do I write a report you ask?

The facts are gathered in the field and are then taken back to the office for report writing. Some inspectors prepare their report in the field, but after years of experimentation, I find that preparing the report in the office gives me time to reflect on what I want to say and how I want to say it. Plus, by preparing the report in the office, I have time to seek data from my library, do any needed research and attach addendum materials and photographs.

Yes, clients always want their report yesterday, but when the availability of my report is explained during initial scheduling, clients understand that quality is worth waiting for. My narrative reports are e-mailed the same day and a hard copy with graphics and photographs is mailed out the next business day. **CLIENTS LOVE IT!**

HOW DO MY CUSTOM FORMS WORK?

After booting up my computer, I click on the 3D Icon to open the 3D Inspection System Report Writer Program. A window appears and I type in a file number for the client (Inspectors initials, year, month by letter, inspection number). Next, I select **BOB.SET** from the menu of available forms to use within the 3D menu.

The folks at 3D were kind enough to include a selection of forms for your use, but being an individual, I elected to author my own forms based on my business practice. As my head is already three sizes to big, I think my forms far exceed the canned forms that come with the Report Writer program. I know that if you purchase my forms, you will make changes to suit your geographical area and business practices, but my forms will give you an easy format to alter and will save you countless hours of form creation.

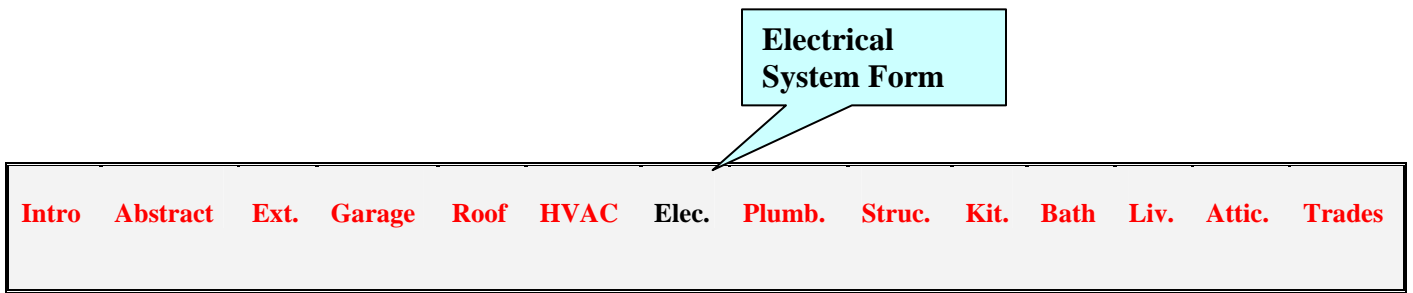
After entering the file number and selecting "Bob.set," the 3D Report Writer Program opens to the **INTRODUCTION** or data section of my report as shown in *figure #1* below. At the top of the screen below the too bar is an abbreviated list of the 14-sections within my custom forms.

The screenshot displays the 3D Inspection System Report Writer Program window. The title bar reads "C:\Program Files\3D Inspection System\testbob.R3D". The menu bar includes "File", "Edit", "Options", "Standard Paragraphs", "Spell Check", "Menu", "Summary Area", and "Help". The toolbar contains buttons for "Intr", "Repo", "Exte", "Gara", "Roof", "Heat", "Elec", "Plum", "Stru", "Kitc", "Bath", "Livi", "Atti", and "Trad". Below the toolbar is a "Current Line" button. The main window area is titled "INTRODUCTION" and contains the following sections:

1. CLIENT NAME(S):
2. PROPERTY INSPECTED:
 - Address:
 - Date:
 - Approximate age:
 - Main entrance faces:
 - Building Style:
3. PEOPLE PRESENT:
4. INSPECTOR(S) PRESENT:
5. WEATHER CONDITIONS AT TIME OF INSPECTION:

The taskbar at the bottom shows the "Start" button, a taskbar with "Report Writer" and "Word Processor" tabs, and a system tray with the time "10:46 PM".

Figure #1



By simply clicking the mouse on any of the above abbreviations, you can navigate quickly from one “system template” to another. When one of the above abbreviated systems is chosen, a new window opens for that system and you simply fill in the data and select text for automatic printing in the final narrative report.

Within each topical system of my custom forms are “**headings, sub-headings and check-off menus**” that break the system down into its various components. All you do is click the mouse in the desired box, and the program will print the corresponding narrative text in the final report. You can view and edit the narrative text and spell check the report before printing.

Figure #2 exhibits a partial view of my form template for the **ELECTRICAL SYSTEM FORM** plus applicable headings, subheadings and check off menu for *line* #1.

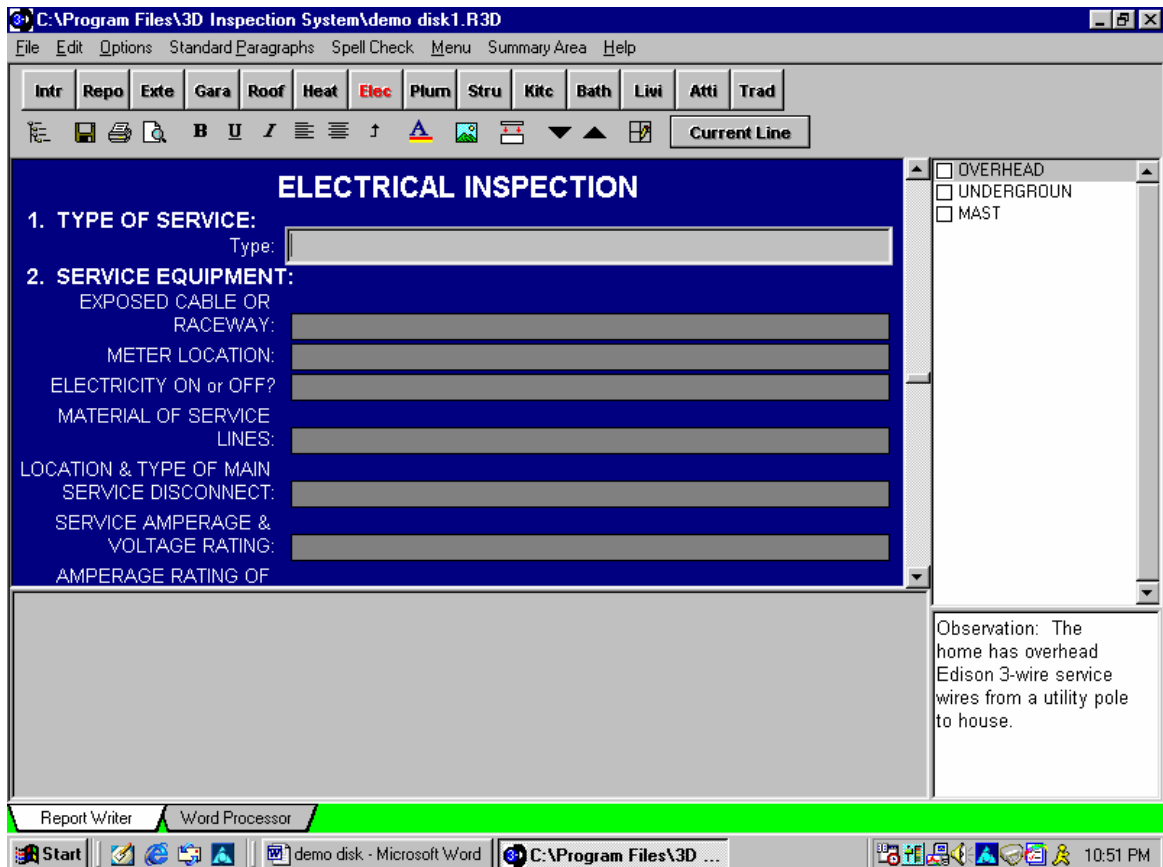


Figure #2

The 3D Report Writer Program allows you to print a “**form map**” to clarify content and to simply editing of forms. Using the form map option, a very simplified outline of the electrical system form map might look something like this:

ELECTRICAL INSPECTION:

<p>1. TYPE OF SERVICE:</p>	<p><input checked="" type="checkbox"/> OVERHEAD <input type="checkbox"/> OVERHEAD with mast <input type="checkbox"/> UNDERGROUND</p>
<p>2. SERVICE EQUIPMENT: Exposed cable or raceway: Meter Location: Electricity On or OFF? Material of Service Lines: Location & Type of Main Service Disconnect: Service Amperage & Voltage Rating:</p> <p>Amperage Rating of Main Circuit Panel:</p> <p>Location of Service Panel: Fuses or Breakers: Grounding Equipment:</p> <p>Electrical Service Conditions: Outdoor problems: Indoor Service Panel Problems:</p>	<p><input checked="" type="checkbox"/> Cable <input type="checkbox"/> Plastic raceway <input type="checkbox"/> Pipe raceway</p> <p><input type="checkbox"/> 30 amp <input type="checkbox"/> 60 amp <input type="checkbox"/> 70 amp <input type="checkbox"/> 100 amp <input type="checkbox"/> 125 amp <input type="checkbox"/> 200 amp</p> <p><input type="checkbox"/> Functional <input type="checkbox"/> Functional with Exceptions noted: <input type="checkbox"/> Not Functional as noted: <input type="checkbox"/> UNSAFE as noted:</p>
<p>3. SUB-PANELS: Location & Condition:</p>	<p><input type="checkbox"/> Next to main panel <input type="checkbox"/> Remote part of basement <input type="checkbox"/> Garage Etc.</p>
<p>4. BRANCH CIRCUIT WIRING: Quantity of Circuits: Predominant Wire Types: Condition: Branch Wiring Hazards:</p>	<p><input type="checkbox"/> CU <input type="checkbox"/> CU / AL <input type="checkbox"/> Ungrounded romex <input type="checkbox"/> Armored cable <input type="checkbox"/> Knob & tube Etc.</p>

5. OUTLETS, SWITCHES, FIXTURES: Types of Outlets: Condition: Problems:	<input type="checkbox"/> No visible problems <input type="checkbox"/> Ungrounded outlet <input type="checkbox"/> 2-slot outlets <input type="checkbox"/> Reversed polarity Etc.
6. GFCI CIRCUITRY Type: Condition:	<input type="checkbox"/> Functional at panel <input type="checkbox"/> Functional GFCI outlet <input type="checkbox"/> Bad at: <input type="checkbox"/> Missing at:
7. OVERALL CONDITION / RECOMMENDATIONS:	<input type="checkbox"/> Service problems <input type="checkbox"/> Upgrade service size <input type="checkbox"/> Add additional circuits <input type="checkbox"/> Correct branch wiring hazard <input type="checkbox"/> Consult an electrician

While the real program has more bells and whistles along with color, the above greatly simplified example of my electrical form will print as narrative text as shown below, and based upon those selections checked (x) above. The final narrative report is sent to the client. (See figure #3)

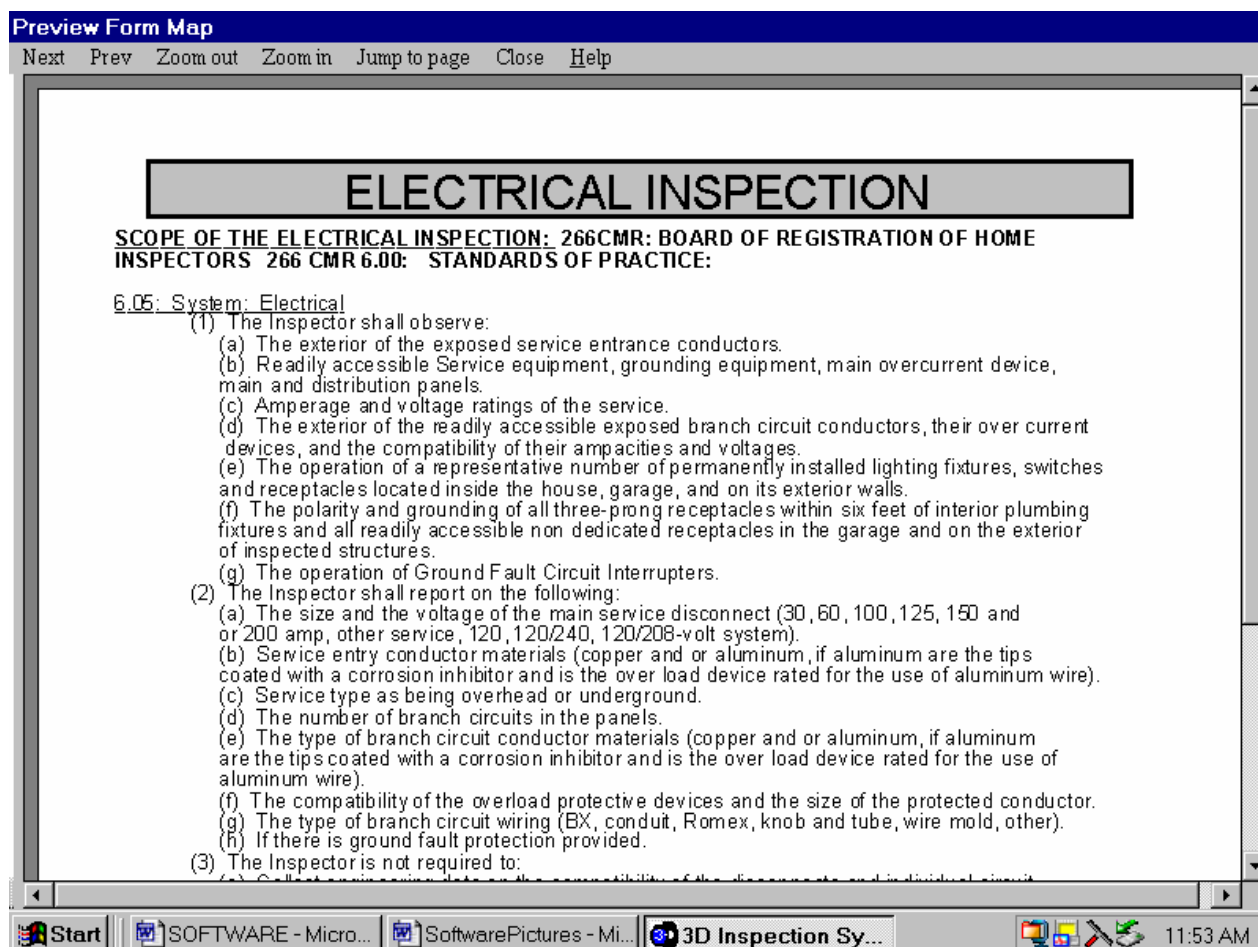


Figure #3

Notice that the applicable MA Standards of Practice for each system are automatically printed beneath the form heading.

In an effort to promote realistic expectations from the client and risk management for the inspector, the auto-print verbiage, such as disclaimers and general comments are included after the MA Standard of Practice as shown in *figure #4* below: (Note: The MA Standards of Practice can easily be replaced with others).

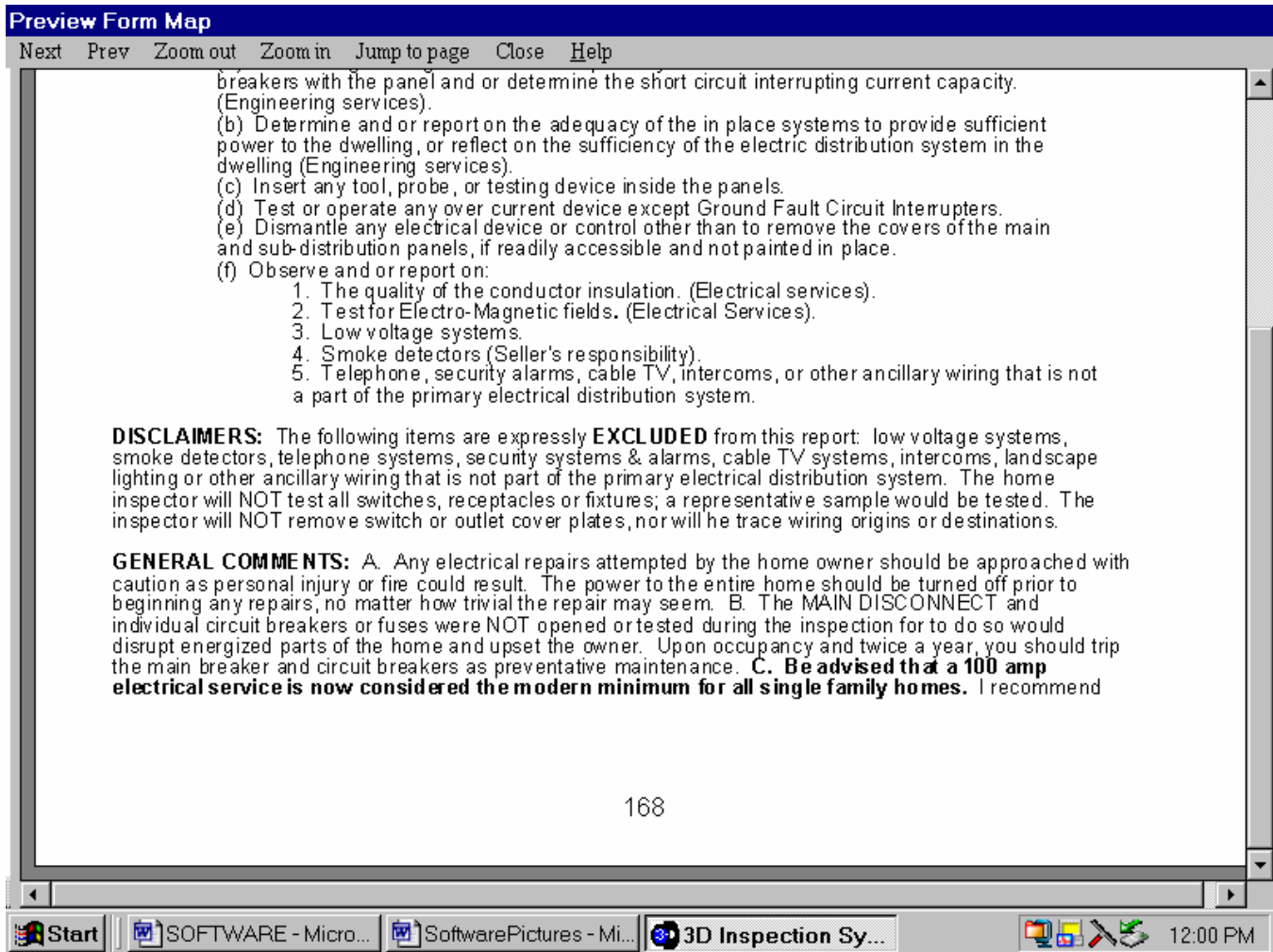


Figure #4

After the auto-print section is completed, the Report Writer Program prints the actual narrative report from each heading and subheading per the text selected and / or edited by the home inspector. The text attached to each check-off selection can be utilized "as is," or "tweaked" to better describe the problem. See *figures #5 & #6* below:

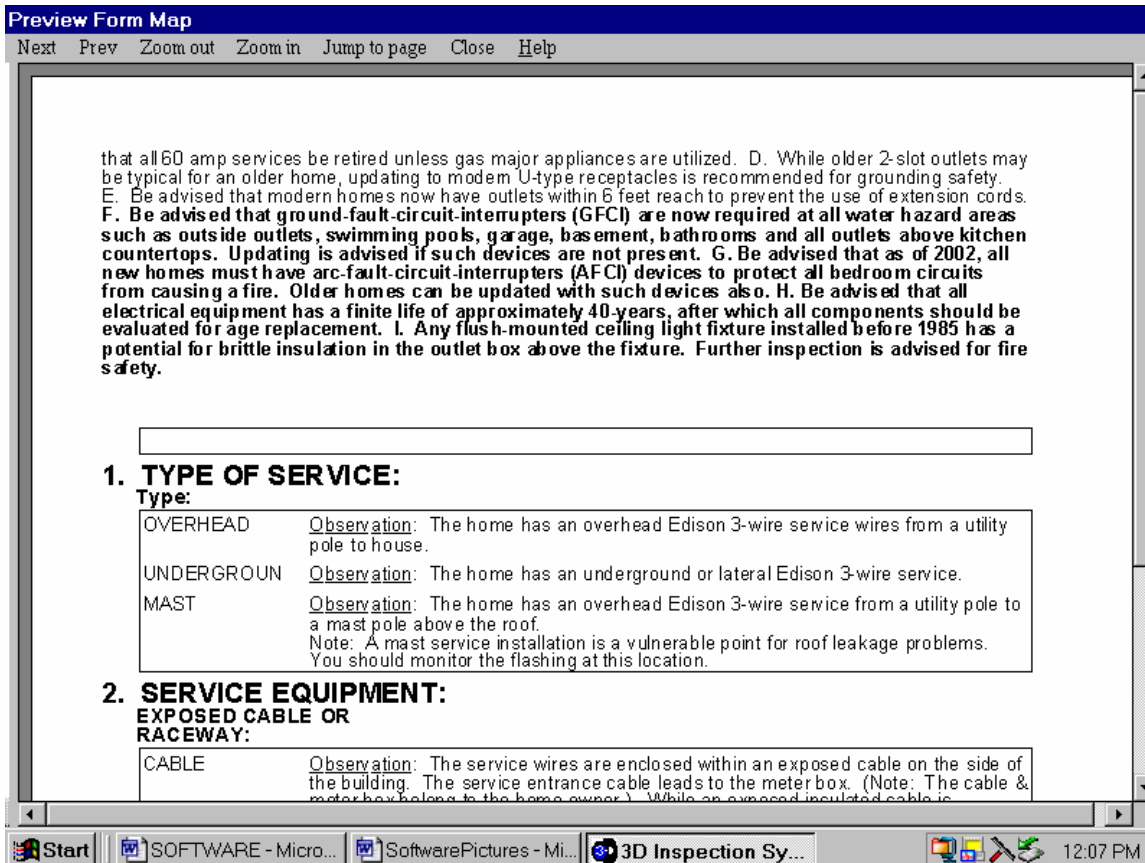


Figure #5

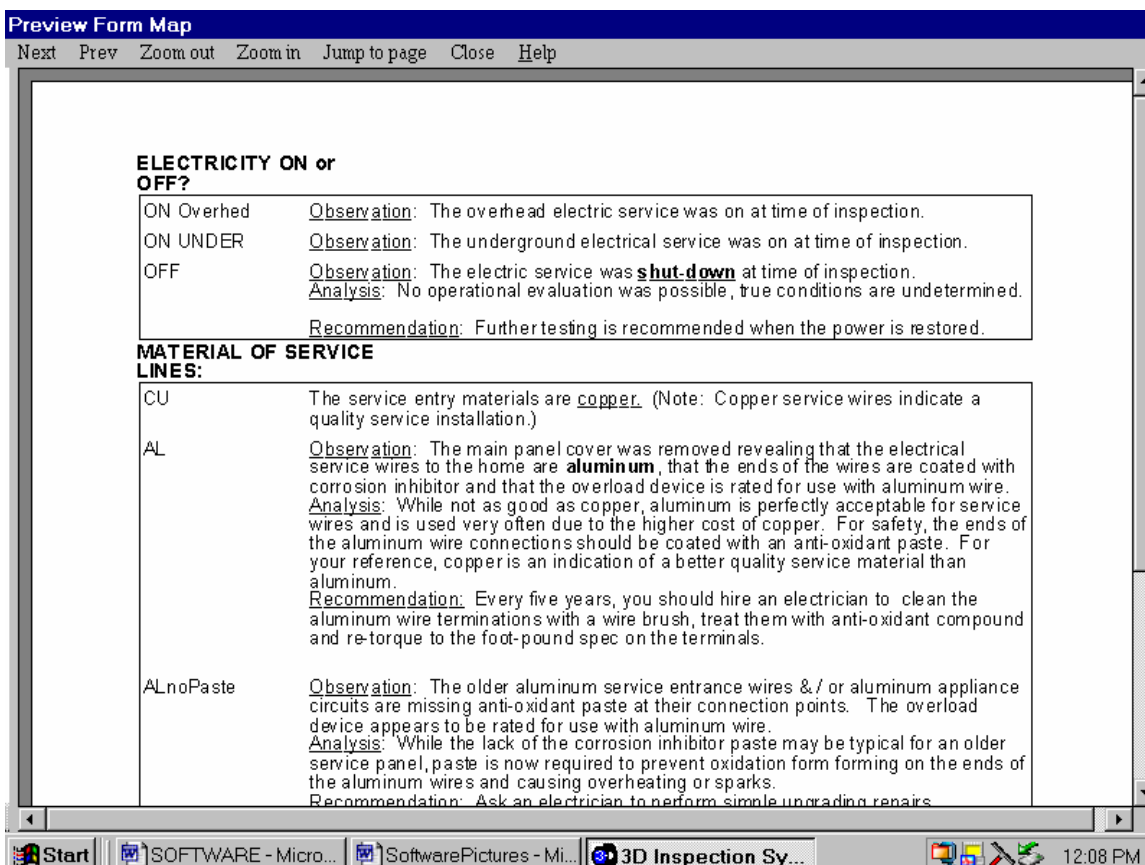


Figure #6

Notice that when selected, each check-off item instructs the computer to print narrative text describing the component or the problem found by the home inspector.

“O.A.R. System.” As explained in the box below and shown in *figure #7*, the O.A.R. system of report writing is used for quality, clarity of understanding and risk reduction.

Observation: A verbal description of what the inspector saw.
Analysis: The inspector's opinion.
Recommendation: Advice intended to give you further direction.

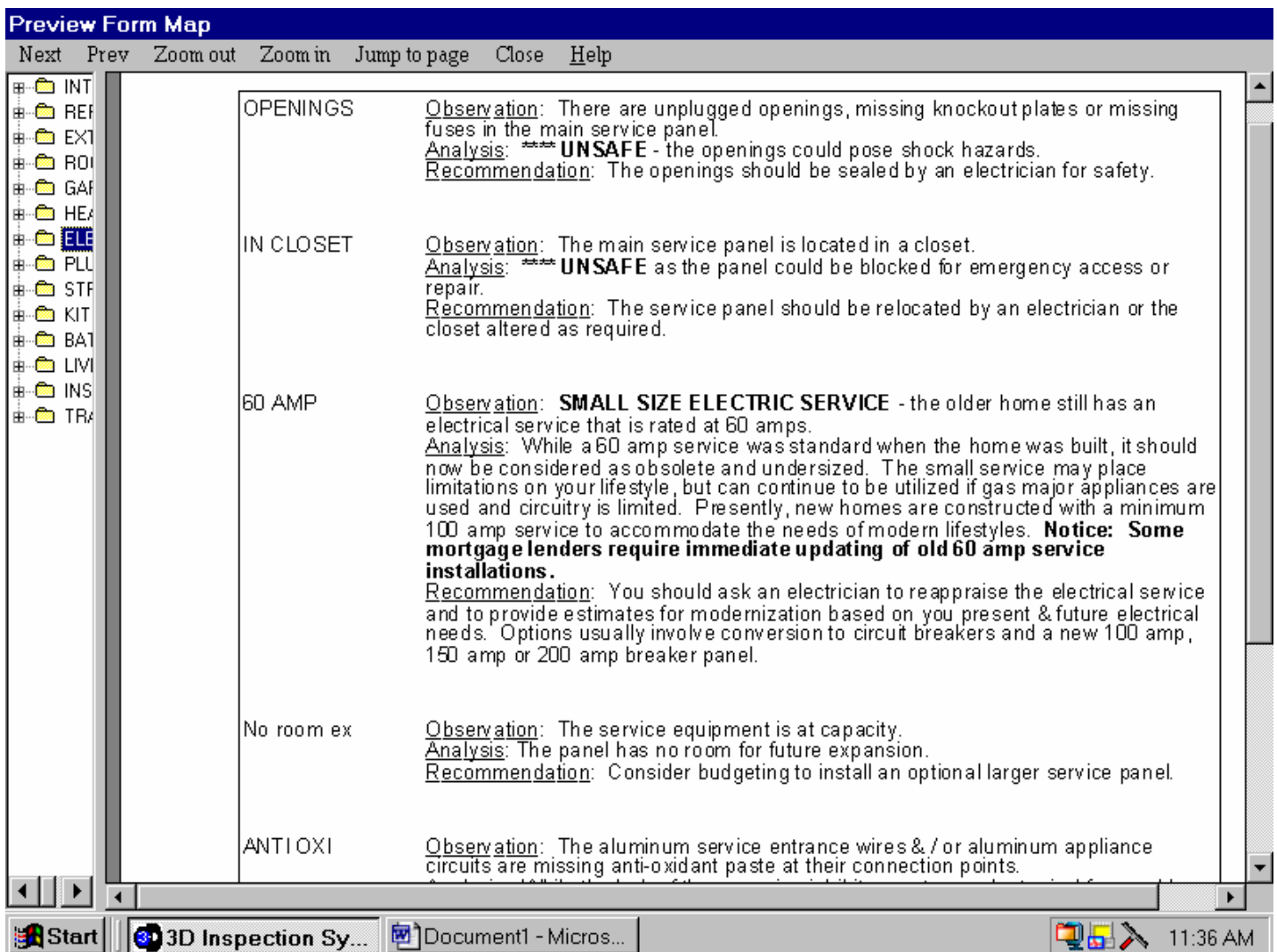


Figure #7

MODULE #1 FORM SET IS WAITING FOR YOU! You have the option of purchasing the 3D Inspection Software Report Writer program and utilizing the forms that come with the program. However, I think that after review you will desire to expand them to suit your style. My **Module #1 Bob.set forms** will give your final

report a professional appearance, plus they will provide a ready template that you can edit as desired, thereby saving countless hours of form creation. Why invent the wheel again when you can simply turn it at your own pace? **Bob.set** is an extensive 14-part report template within which you can select components & boiler-plated text to print in a final professional narrative report.

Cost \$299 total. Simply print out the order form on this CD. Fill it out and send a check.



**Module #1
works like
magic. I use it
everyday!**

A sample of my final report is available on this CD in both Pdf format and in the 3D System format for importing into the program. I suggest that you take a look at it as you will be impressed. (Note: A cover page is not shown as I prepare that separately as an attachment that contains a picture of the home inspected.)

Unless you have an actual copy of the **3D Report Writer Program** to practice with, the above explanations probably seem confusing. Nevertheless, I tried to keep it simple. If it makes you feel any better, I have no formal computer training. Yup, self-taught and finding it “hard to teach the old dog new tricks.” **If I can master the program, so can you!** Hey, there is a HELP menu and real people are only a telephone call away at “tech help at 3D.”

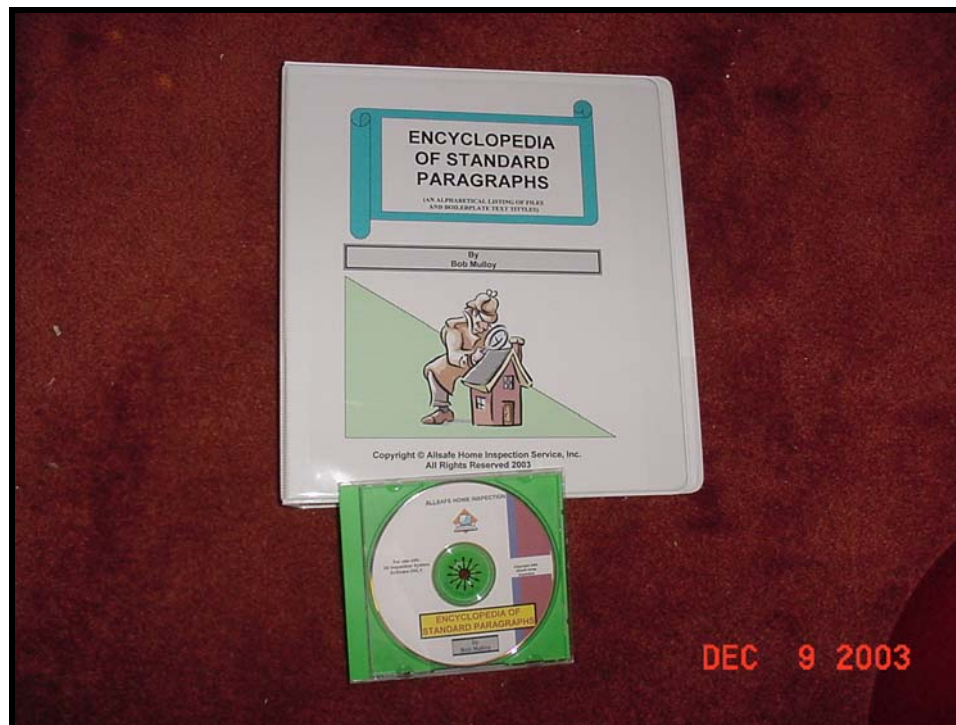
Once again, the 3D Inspection System Software package does come with a set of forms that you can use. So why should you purchase my forms you ask? Simply put, I think my forms will print out a more comprehensive final report that will better market your services and better help to keep you out of hot water. So give up the cost of one inspection fee and order the forms at \$299. I think you will be impressed and pleased.

MODULE #2 ENCYCLOPEDIA OF STANDARD PARAGRAPHS



Module #2: ENCYCLOPEDIA OF STANDARD PARAGRAPHS

Cost \$299



This (6.08 MB) CD contains thousands of boiler-plated standard paragraphs documenting the majority of typical defects observed by home inspectors. This is my most popular sale item. The **Encyclopedia of Standard Paragraphs** can be used with your forms or mine, but only within the 3D Report Writer Software. Imagine needing a concise piece of text to document a roofing concern, and quickly completing the task by simply using your mouse to open a window containing thousands of standard paragraph titles that are alphabetized within the roofing system. A 3-ring binder is provided that includes the entire list of standard paragraphs, and a CD contains the text. Both can be imported into your 3D Report Writer Program.

Importing a paragraph is easy to use. For example, simply type the letter "R" in a small pop-up window, and the list scrolls to the roofing section of paragraph titles. Then simply scroll down to find the desired text, view it first if desired and then import it directly into the report. You can edit the text to better describe the observation and even author and save new paragraphs for future use.

You can use this database with forms of your own creation, but when combined with “module #1 above, you can generate a more expansive narrative report that will impress your clients, market itself and make you look like a true professional. Cost \$299 total for the CD and book of titles..

NOTICE: SAVE \$100 by ordering both the FORM SET and the ENCYCLOPEDIA OF STANDARD PARAGRAPHS, modules 1 & 2. Total cost of for both \$499.00 *(See order form on this CD)*

Just imagine that you sit down to write a report and need to describe a problem for the 100th time. What a waste! Why should you spend time typing the same descriptive text over and over again, when you can simply open a data base, choose the text you want and insert it into the final report with a simple click of the mouse.

My CD is just what you need to quickly find and insert boiler-plated statements in a final narrative report. I've been compiling and improving my Encyclopedia of Standard Paragraphs over a 25 year period. I'm positive you will find many examples of text that suit your business needs and report writing style.

As shown in the picture above, this software consists of nearly 5 MB of boiler-plated text available on a CD. Accompanying the CD is a three-ring binder listing all of the file numbers and standard paragraph titles available on the CD. There are so many files that the titles alone fill the binder. I am proud to say that this is my most popular item for sale for both home inspectors who use my form template or author their own forms.

Inspectors who use the 3D Report Writer and my software options rave about the flexibility that the software provides, and the quality narrative report that my forms generate. With the 3D Report Writer Program, my form templates and the **Encyclopedia of Standard Paragraphs**, you can do the following:

- You can tweak the text as desired to better address the defect or to more accurately describe what you see simply by selecting the appropriate text and editing on the fly.
- You can edit and save the forms to suite your style.
- You can import a standard paragraph, graphic or photo anywhere in the report.

- You can edit one of the standard paragraphs to suit your taste and then save it for future use.
- You can add a standard paragraph of your own to the database and save it for future use.
- You can spell check the entire report.
- You can change the printed appearance of the report.
- You can e-mail the report.

WHAT DOES MY ENCLYOPEDIA OF STANDARDS PARAGRAPHS LOOK LIKE?

Well, when you open the 3D Inspection Report Writer Program, close out the first little window. Next, click your mouse on “**PARAGRAPH MAINTENANCE**” and the following will appear on your screen: (See figure #8)

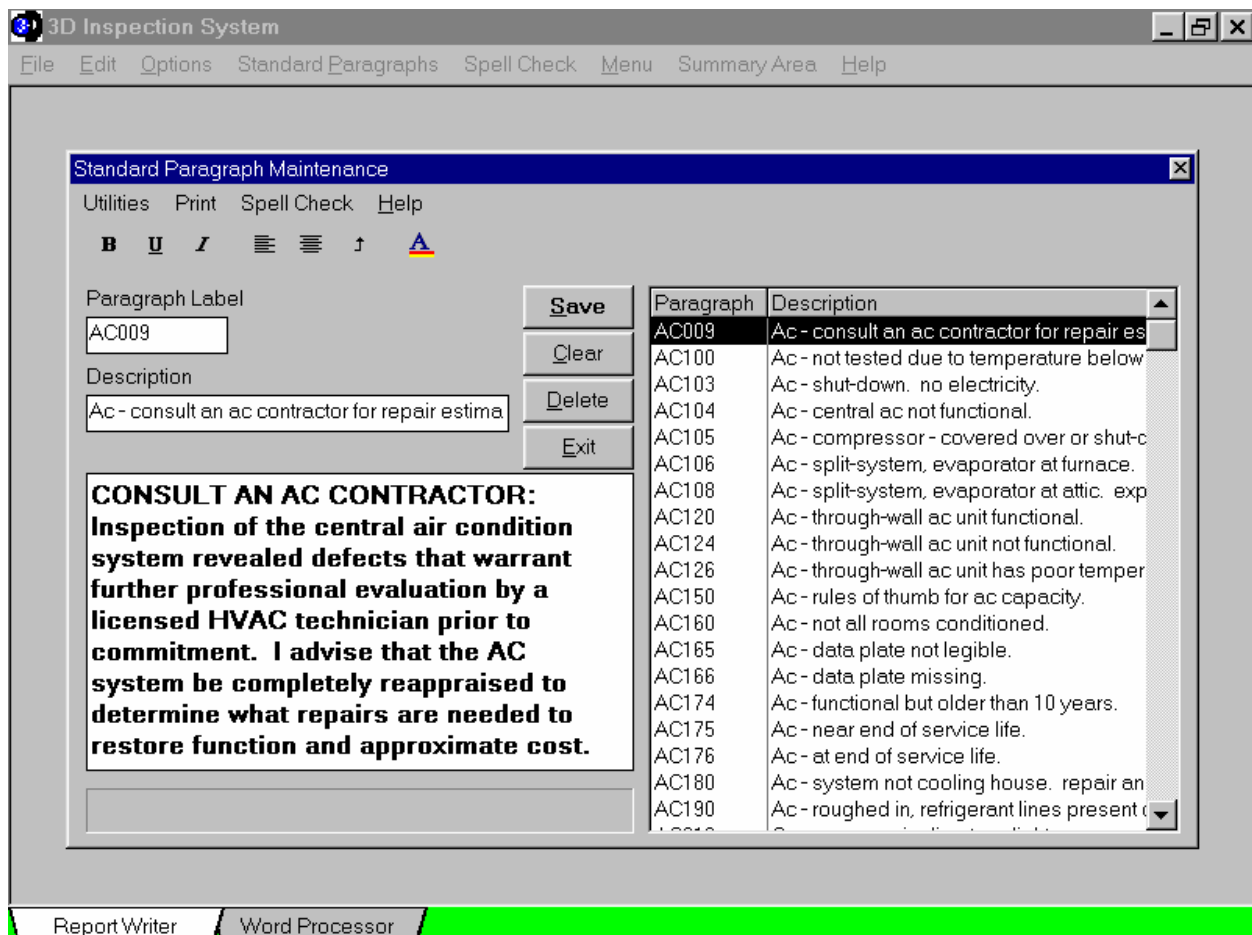


Figure #8

As you can see, the first standard paragraph title is selected and is highlighted. When you click your mouse on the highlighted title, the text appears within the left hand small screen. Here you can examine, edit, author and save files. By scrolling on the right side of the screen, you can see that the list of files is organized alphabetically by major system.

Within a report, **importing a standard paragraph** is simple. Place the cursor where you want the imported text to be located and then just right click the mouse to view the paragraph menu screen. (See figure #9)

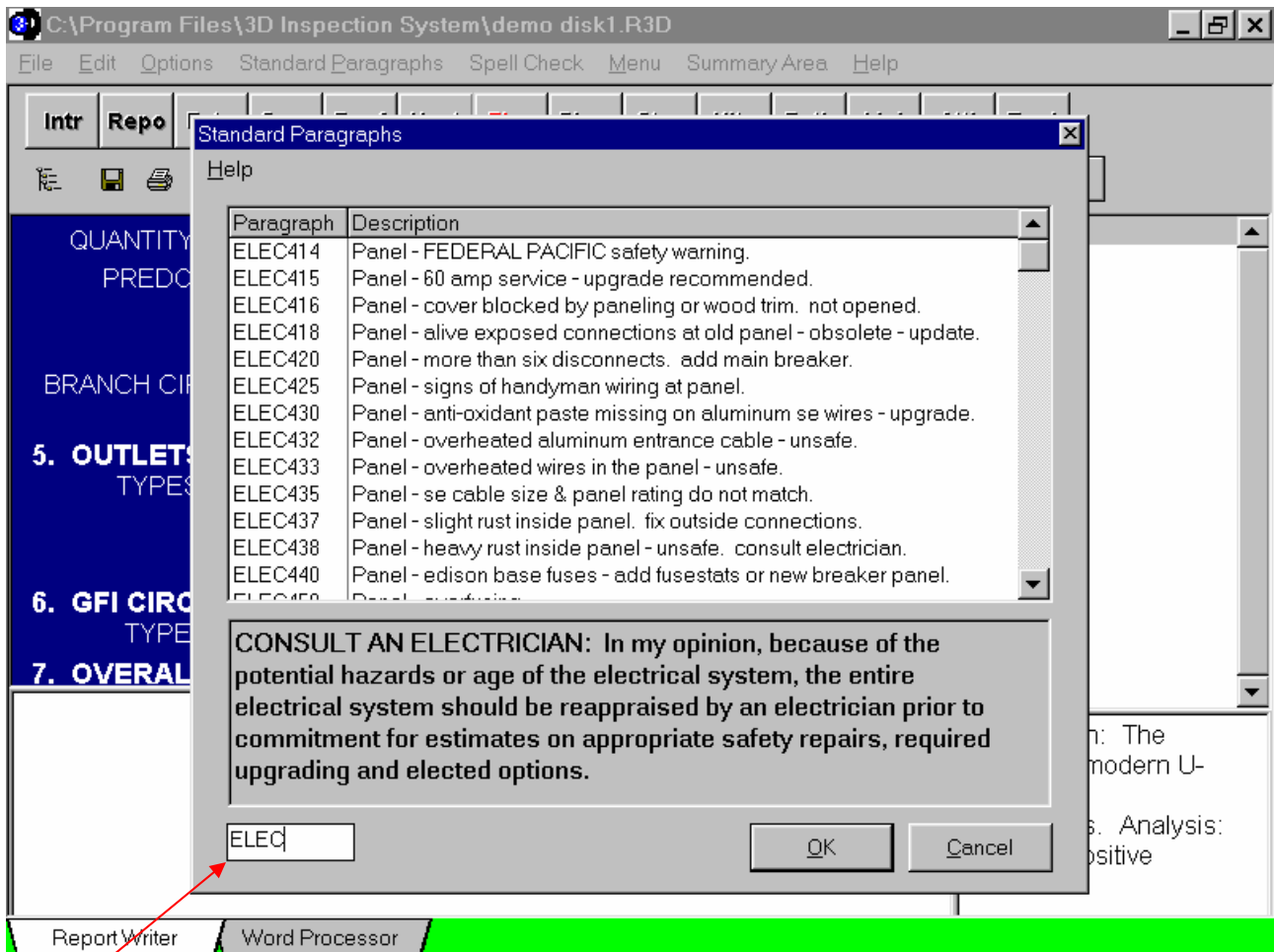


Figure #9

The standard paragraph menu screen lists each title alphabetically. Simply type a letter or two or three in the little window at the bottom left side of the screen, and the list of paragraph titles zips right to that area of the alphabet. Now you can scroll down to select a piece of boiler-plated text by title, click on it to view and then import it into your report right where you left the cursor. Your selected paragraph will be imported into the report-writing window and will look like the picture in figure #10 below.

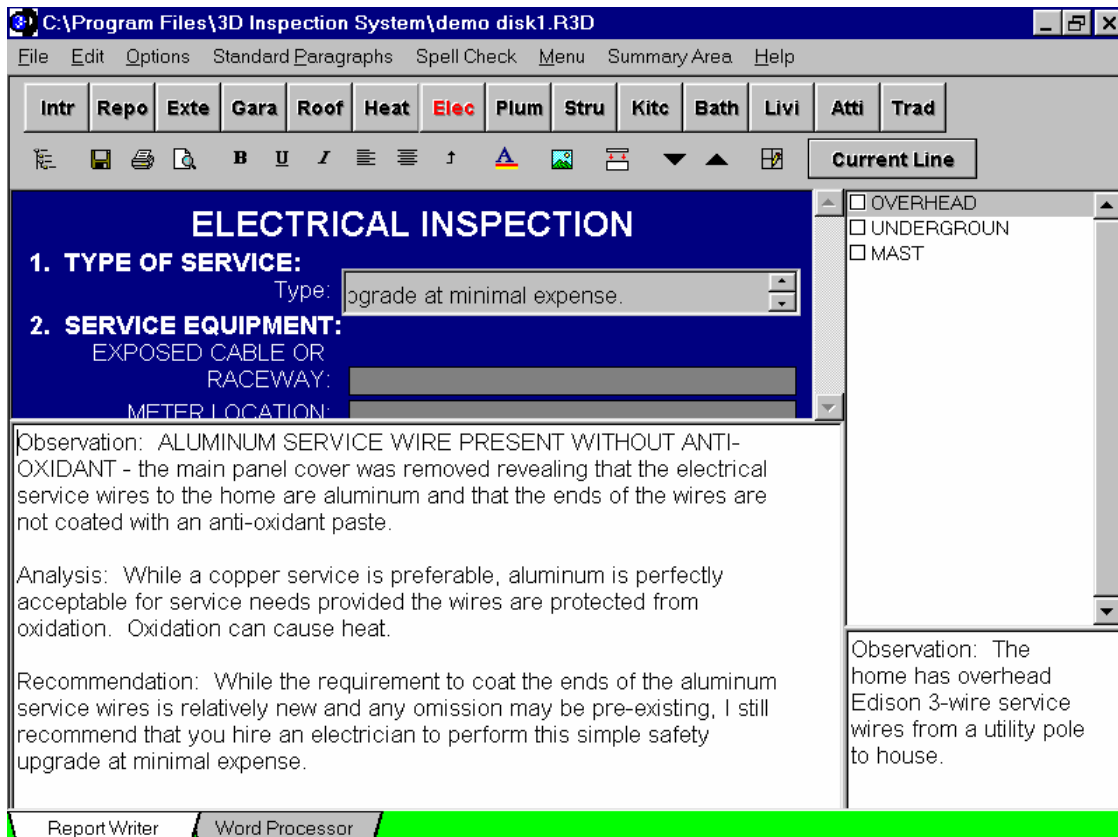


Figure #10

Edit the text as desired and then move on with your report! You can even preview your report prior to printing. Here is a partial page from one of my reports:

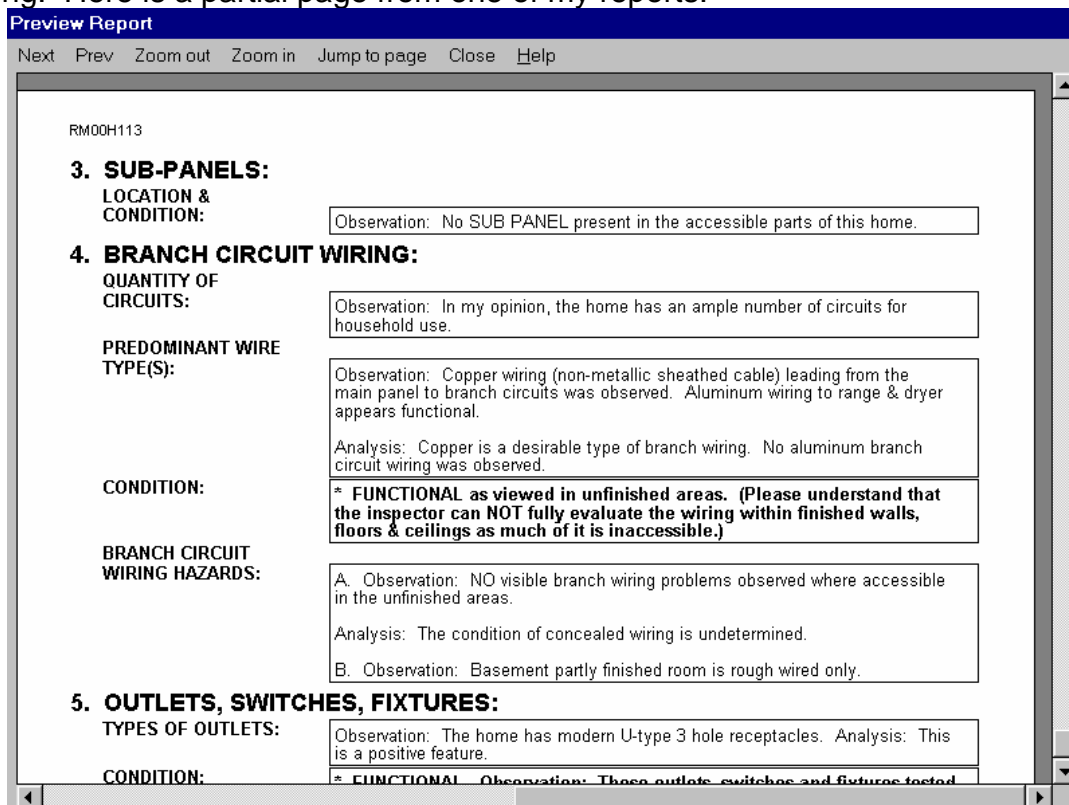
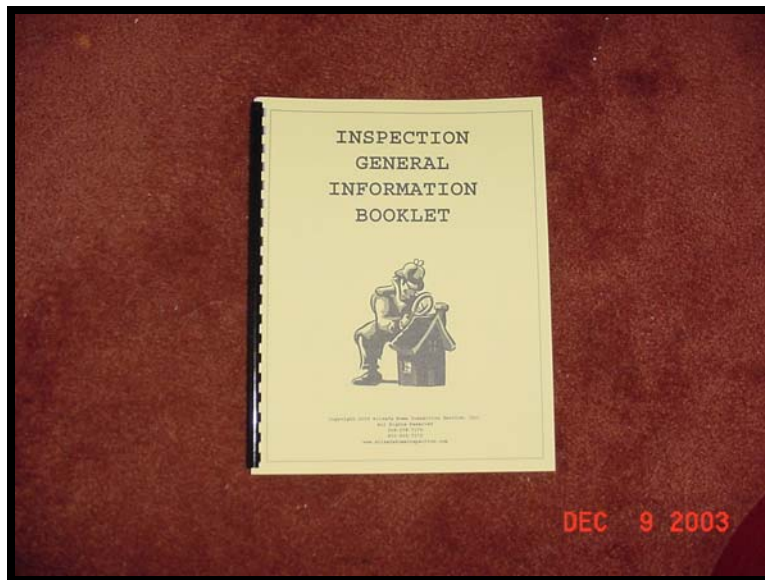


Figure #11

Life is too short to fret and the list of Encyclopedia of Standard Paragraphs is just waiting for you! If you place an order, I will send you a CD containing the entire Encyclopedia or Standard Paragraphs library along with a large 3-ring binder of paragraph titles. From all the feedback I get, I know you will not be disappointed.

INSPECTION INFORMATION BOOKLET



Everyone likes to receive a gift! So, as an added feature and as a recognized all around great guy, I give each client a copy of my **“INSPECTION INFORMATION BOOKLET”** along with his or her final report. I tell them that it is a gift, but of course the printing cost is factored into the overhead. Each client smiles with appreciation and I score additional points. The client is informed that the booklet is part of the final report and each is encouraged read it.

The 48-page booklet elaborates on each aspect of the home inspection plus those special topics that most of us exclude - thus saving me countless hours of answering questions on the telephone. I suggest that you purchase a sample copy at **\$14.00** and examine one for further consideration. By giving a copy to each client, you will gain a friend and a valuable source of “word of mouth” advertising.

You can purchase the booklet on CD along with the right to “reprint” with your own Company cover sheet for the cost of \$99.00.

The following is a copy of the “table of contents” listing the numerous topics covered in the “**INSPECTION INFORMATION BOOKLET:**”

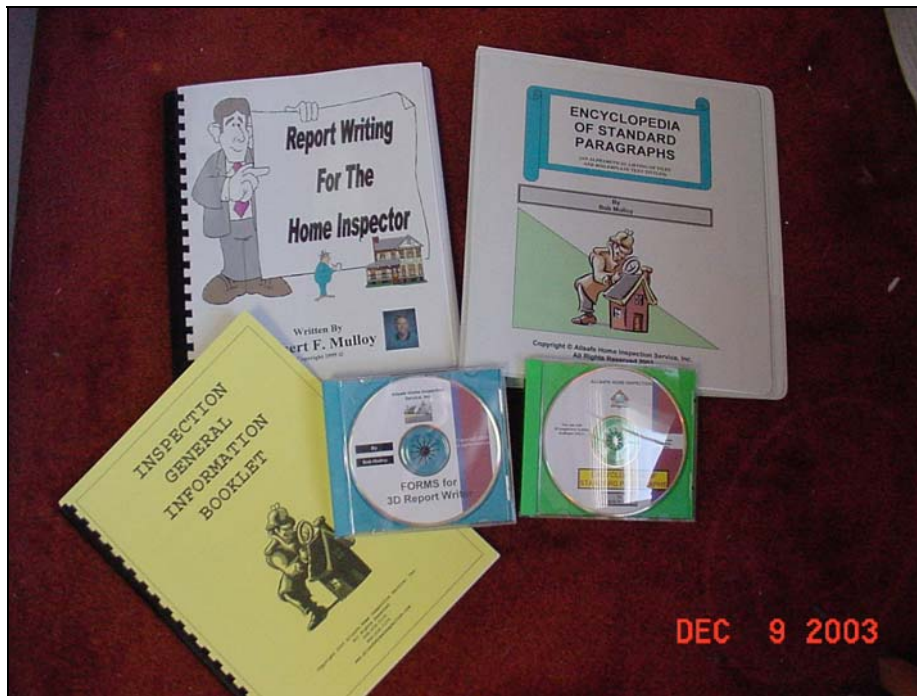
INTRODUCTION: This booklet is provided as an integral part of the narrative final report. **PLEASE READ THE BOOKLET AS IT MAY ANSWER YOUR QUESTIONS & CLARIFY YOUR UNDERSTANDING OF THE PROBLEMS DISCLOSED BY THE HOME INSPECTOR.**

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NOTE: THE INFORMATION PROVIDED IN THIS BOOKLET IS GENERAL IN NATURE AND IS NOT MEANT TO BE TECHNICALLY EXHAUSTIVE. BECAUSE OF THE GENERAL NATURE OF THE INFORMATION PROVIDED, THE COMPANY ASSUMES NO RESPONSIBILITY OR LIABILITY FOR ANY LOSS, COST, DAMAGE, INJURY, OR EXPENSE WHICH MAY BE INCURRED AS A RESULT OF THE USE OF THE INFORMATION IN THIS BOOKLET. FOR FURTHER INFORMATION, THE READER SHOULD CONTACT LICENSED TRADESMEN IN EACH APPLICABLE AREA OR SPECIALITY FOR REAPPRAISAL AND COST ESTIMATION **PRIOR TO COMMITMENT.**

- **HOMEOWNERS ARE NOT REQUIRED TO REPAIR PROBLEMS OR DEFECTS THAT ARE DISCLOSED BY A HOME INSPECTION. WHILE SUCCESSFUL NEGOTIATIONS DO SOMETIMES TAKE PLACE, SELLERS ARE NOT OBLIGATED TO PARTICIPATE.**
- **AN ATTORNEY SHOULD REPRESENT EVERY HOME BUYER.**
- **A HOME INSPECTION IS NOT REQUIRED FOR THE PURCHASE OR SALE OF REAL ESTATE.**



Once again, you can print out the order form at the end of this presentation or from my web site to order the above products:

- **Book: Report Writing For Home Inspectors**
- **Module #1 – Form Set**
- **Module #2 – “Encyclopedia Of Standard Paragraphs”**
- **“Inspection General Information Booklet”**

NEED MORE?

“WEB RESOURCES FOR HOME INSPECTORS”

I have gleaned thousands of web resources of relevance to home inspectors and have saved them on a CD in an alphabetized format by system or topic. If you need to research a topic or provide a client with a reference, **this CD should be in your library.** The URL's are available in WORD format so that you can save them on your hard drive and add other favorite web sites in the future. **Cost \$99**

Got a question? Just send me an e-mail @:

rmulloy@verizon.net

<http://www.allsafehomeinspection.com/>

Thanks for expressing an interest in my software.

PLEASE PRINT THE ORDER FORM FOUND ON THE TWO PAGES THAT FOLLOW:

“Inspection Information Booklet”

The “Inspection Information Booklet” is a personalized gift that I hand to each client at the end of the home inspection. Clients are most grateful to receive the gift, and recognize its immediate value as an important reference. The 47-page booklet aids the client’s understanding by using laymen’s terms and simple illustrations that elaborate on each of the systems and components listed in the Standards of Practice. Lead paint, UFFI, Asbestos, and Radon, Insects, Title 5, Mold and other special topics are also explained. I find that the booklet prevents nuisance telephone calls for further clarification and is a great source of marketing at minimal expense.

I suggest that you review a copy of the booklet and consider incorporating it into your business practice. For the one-time cost of \$99.00 I will provide you with an electronic copy of the booklet that is compatible with Microsoft Word, and the license to change the cover to your business heading for reprinting and distribution. You get all the credit and reward by marketing yourself as a true professional.

“Report Writing for Home Inspectors”

ASHI REPORTER, January 2000:
A review by Michael Holcomb:

"Observe, analyze and recommend" is the recurring theme in Bob Mulloy's book, *Report Writing for Home Inspectors*. The author takes a practical approach in teaching novice and experienced inspectors the fine art of report writing. Whether you're a veteran home inspector or simply debating the issue of joining the profession, this book has something of value for you. Following the principles outlined in this book, the reader is taken on a page-by-page journey into the importance of quality report writing. The author adheres to the same standards he proposes in writing reports - observation, analysis and recommendation. Written in easy to understand language that is both entertaining and educational, this book is filled with hundreds of examples and illustrations. The author is an experienced home inspector with a clear understanding of the hazards involved in reporting, and failing to report, conditions as they exist during the inspection process...."

“Bob’s 14-Page Form Set”

Bob is a secondary vendor for 3D Inspection Systems and retails forms that are compatible with their Report Writer software. Available on a CD, “Bob’s 14-Page Form Set” includes check-off items and drop down menus that conform to the MA SOP to produce a quality narrative report. Why spend countless hours inventing the wheel when Bob has already done it. You can insert boiler-plated text, graphic illustrations and photographs to impress your client and to clarify understanding. Each form can be edited by you to meet your business needs. (Note: You must own a copy of 3D Report Writer to use this software. Go to www.3dinspection.com)

“Encyclopedia of Standard Paragraphs”

Bob has been authoring, editing and saving boiler-plated standard paragraphs for 25-years. You may have seen samples in the “*ASHI Reporter*” under the heading “Bob’s Blurbs.” This CD contains 6 MG of standard paragraphs. Each piece of text can be imported into a narrative report, edited to better suit the home inspected, and saved for future use as elected by you. The paragraphs can be imported into your own forms or they can be imported into Bob’s 14-page form set. Either way, having an alphabetized volume of boiler-plated text arranged by system will enable you to provide better clarity of understanding for your clients while reducing risk through effective report writing. Simply by reading the paragraphs you will gain an education. (Note: You must own a copy of 3D Report Writer to use this software. Go to www.3dinspection.com)

“WEB RESOURCES FOR HOME INSPECTORS”

Bob has gleaned thousands of web resources of relevance to home inspectors and has saved them on a CD in an alphabetized format by system or topic. If you need to research a topic or provide a client with a reference, this CD should be in your library. The URL’s are available in WORD format so that you can save them on your hard drive and add other favorites web sites in the future.

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